



INDUSTRY SUPPORTED SYMPOSIA (ISS) RULES & GUIDELINES



The GOG Foundation, Inc. (GOG-F) and IGCS are pleased to continue a strategic partnership whereby the GOG-F collaborates with the IGCS to manage the Industry Supported Symposia (ISS) at the 2025 IGCS Annual Global Meeting in Cape Town, South Africa, November 5 – 7, 2025. Our collaboration allows us to bring the most relevant topics for symposia each year and the optimal delivery method that complements the abstracts and education delivered by the IGCS Program Committee.

We are accepting applications for ISS programs, submit your application [here](#). Note that availability is limited. Please submit your application as soon as possible as requests are filled in the order they are received which includes a deposit.

OVERVIEW OF INDUSTRY SUPPORTED SYMPOSIA

- All symposia are held within the conference venue.
- There are two options for symposia:
 - Option 1: A 90-minute lunchtime slot will be provided. *Exact timing subject to change.* It is recommended to be a Platinum Supporter at the Annual Global Meeting which will include the cost of the ISS.
 - Option 2: A 45-minute virtual, pre-recorded symposium with a viewing party during the morning breakfast times. It is recommended to be a Gold Supporter at the Annual Global Meeting which will include the cost of the ISS.
- The GOG will provide a detailed proposal to manage your company's program be shared once your application is received and deposits are paid.

REQUIRED FEES

Fees shall include the required Application Fee plus the Required Additional Logistic Expenses described below plus any additional cost of services requested.

- **The application fee to IGCS for the luncheon symposium is \$65,000. A non-refundable deposit of 20% or \$13,000 USD is required with the application. Applicant acknowledges that the request and required amount of the non-refundable deposit of \$13,000 USD is reasonable due to the nature, efforts of production and location of the Annual Congress (See below for logistical fees required for onsite and virtual management of sessions)*. The deposit must be paid at the time of application submission and if accepted, will be credited to the symposium fee.**
 - The Industry Supported Symposia (ISS) is an exclusive component of the Platinum Supporter Package only.
 - Fees include the following:
 - Congress Hall where the ISS will take place (room location assigned in advance).
 - The event will be held live, , record and shared as an on-demand viewing via the IGCS platform for 90 days post conference is optional pending company compliance rules/guidelines
 - GOG will also share the content of the symposium for up to an additional six months, pending company compliance rules/guidelines.
 - Marketing – session title, faculty, description, and agenda listed in the following locations:
 - Annual Meeting website
 - Annual Meeting Digital Program Book
 - Annual Meeting Mobile App



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- Annual Meeting Break Slides shown between sessions
- One (1) social media post on IGCS social media channels
- One (1) email blast sent to IGCS distribution
- Strongly Recommended to exhibit at the IGCS 2025 Annual Global Meeting.

As stated, Application fees do not include cover the entire cost of service provided. **Required Additional Logistic Expenses (not included in ISS Fee)- are approximately \$132,500**

- Audio visual equipment, staff, and labor to set, operate and strike any equipment. *
- Audience Response System (Optional)*
- Internet Drop - for live broadcast of the session.
- Onsite Management, including ensuring*:
 - (A) that the ISS meeting room is appropriate, is not part of a restaurant or entertainment venue
 - (B) speaker and attendee meals are modest and conducive to the conduct of the ISS.
 - (C) signage is prepared acknowledging Client as sponsor of the ISS and placed on-site and in related publications and materials by using company name and corporate logos.
 - Audience Response System*
 - Lead Retrieval – Onsite Attendance Collection*
 - Survey Management (Advance and Post Meeting)

Full Conference post meeting marketing report.

- **Note these services are exclusively provided by GOG and cost schedule to be provided with contract.*

- **The application fee to IGCS for the virtual symposium with viewing breakfast is \$40,000. A non refundable deposit of 20% or \$8,000 USD is required with the application. Applicant acknowledges that the request and required amount of the non refundable deposit of \$8,000 is reasonable due to the nature, efforts of production and location of the Annual Congress. Note that if the application is accepted, the deposit will be credited to the application fee amount.**

- The Virtual Industry Supported Symposia (ISS) Watch Party is an exclusive component of the Gold Supporters Package only.
- Application Fees include the following:
 - Congress Hall where the ISS will take place (room location assigned in advance).
 - A 45-minute session can be held in person or pre-recorded to be presented virtually. The Pre-Recorded symposium can be shared during an in person 45-minute, watch party during the morning breakfast times.
 - Marketing – session title, faculty, description, and agenda listed in the following locations:
 - Annual Meeting website
 - Annual Meeting Digital Program Book
 - Annual Meeting Mobile App
 - Annual Meeting Break Slides shown between sessions
 - One (1) social media post on IGCS social media channels
 - One (1) email blast sent to IGCS distribution
 - Strongly Recommended to exhibit at the IGCS 2025 Annual Meeting.

Application fees do not include cover the entire cost of service provided. **Required Additional Logistic Expenses (not included in ISS Fee): - \$132,500**

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 - (C) signage is prepared acknowledging Client as sponsor of the ISS and placed on-site and in related publications and materials by using company name and corporate logos.
 - Audience Response System*
 - Lead Retrieval – Onsite Attendance Collection*
 - Survey Management (Advance and Post Meeting)
- Full Conference post meeting marketing report.

**Note these services are exclusively provided by GOG and cost schedule to be provided*

OPTIONAL FEES – Proposal Delivered Upon Request

- Marketing Creation (*not included in ISS Fee*)
- Content Development, Slide Development, Content Management (*not included in ISS Fee*)
- Speaker Management (*not included in ISS Fee*)

INDUSTRY SUPPORTED SYMPOSIUM RULES & REGULATIONS

- Assignments of the ISS date and time are made by IGCS and the GOG and are based on previous involvement in the IGCS Annual Meeting, current IGCS Corporate Roundtable Partner and the date signed contracts are received by IGCS.
- Signage:
 - ISS partners may have the following:
 - One (1) 22"x28" sign to be placed in a dedicated structure provided by IGCS and placed in a visible area.
 - One (1) 22"x28" sign to be placed outside the meeting room on the morning of your session.
 - **No additional signage will be allowed except within an exhibit booth.**
- Industry partners are responsible for on-site management and all costs associated with the symposium program including promotion, presenters, securing and administering CME, travel, and hotel costs.
- Industry partners must use the IGCS designated audio/visual set and company for A/V and will be billed separately.
- Marketing, other than that listed under "Fees," is the responsibility of the organizing company.
- GOG will work with industry partners to promote this event and adhere to company compliance guidelines. IGCS will not guarantee attendance.
- Industry partners are prohibited from using IGCS's logo on any signs, advertisement or notice promoting the symposium. You may list the session as follows:
 - *"An Independent Satellite Symposium during the 2025 IGCS Annual Global Meeting"*
- Promotional material must not imply that the Industry Supported Symposium was planned, sponsored, and endorsed by IGCS.
- IGCS must review and approve all marketing, promotional, educational, and meeting materials that will be disseminated prior to, and in conjunction with, the symposium before the materials are printed.
- Each industry symposium must begin at the time assigned. Registration and lunch cannot begin



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and/or end more than 30 minutes prior to the start of the program.

- Industry partners must agree to comply with all applicable laws, rules, and regulations as it relates to CMS guidelines, the Sunshine Act, and other industry guidelines. In the event the symposium's activities violate these rules and regulations, IGCS and The GOG Foundation, Inc. are held harmless and are in no way responsible.
- This Agreement reached cannot be assigned without prior written consent of each of the parties.

TIMING OF SYMPOSIUM WITHIN THE MEETING (Lunchtime Symposia)

Industry Sponsored Symposia sessions are scheduled during lunch hour and at the end of the day as follows:

- Wednesday, November 5, 2025, 12:15 pm – 1:45 pm (SAST) (Two 90-Minute Time Slots Available)
- Thursday, November 6, 2025, 11:45 am – 1:15 pm (SAST) (Two 90-Minute Time Slots Available)
- Friday, November 7, 2025, 12:30 pm – 2:00 pm (SAST) (Two 90-Minute Time Slots Available)

TIMING OF SYMPOSIUM WITHIN THE MEETING (Virtual Breakfast Viewing Symposia)

Industry Sponsored Symposia sessions are scheduled during morning breakfast as follows:

- Friday, November 7, 2025, 8:00 am – 8:45 am (SAST) (Two 45-Minute Time Slots Available)

CME/CE GUIDELINES

IGCS does not provide CME/CE for Industry Sponsored Symposia. Those wishing to offer accredited education must already be directly accredited or obtain accreditation from a source other than IGCS. The GOG Foundation does have the capability to provide CME, additional costs will be incurred for an accredited program. It is the responsibility of the CME/CE provider to ensure that the symposium meets all criteria necessary for designation of CME/CE credit.

ISS ATTENDEE & PERSONNEL REGISTRATION INSTRUCTIONS

- IGCS will not facilitate registration for the ISS. It will be the responsibility of the supporting company sessions to coordinate all attendee registration.
- IGCS will provide a hyperlink on the ISS web page for ISS registration. This information must be provided to IGCS on the attached form. If this information is not included in the attached form, it will not be provided online.
- Lunch for these sessions will be provided by IGCS and the GOG Foundation, Inc., and will not be a requirement for the company hosting the industry supported symposia.

APPLICATION PROCESS

[Click here](#) to complete the online application form along with a 20% non-refundable deposit that will be applied to your final invoice. Acceptance of applications will be sent within two weeks of receipt.

Applications must be as complete as possible to include:

- Symposium Title
- Industry Partner Name
- Symposium Overview and Learning Objectives.
- Proposed Faculty



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If the symposium is approved, you will receive additional information on confirmation, including:

- How to order your complimentary IGCS member mailing list
- Meeting room assignment
- Working with venue partners and respective contact information
- Lead retrieval
- Invoice for ISS and payment details

Upon approval, you will be provided with an invoice for the ISS and payment options. Failure to comply with the selected payment options will result in a loss of space. In the event of such loss, if there has been performance of any of the selected services, then in addition to the non-refundable deposit Applicants will be responsible for the cost of the additional fees.

Full payment for the Industry Supported Symposia must be received no later than July 1, 2025. If payment is not received by this date, IGCS has the right to release the space.

CONTACT US

Reach out to our team with questions or to request additional information.

Jenna Cummins, CMP

Executive Director of Business Development

The GOG Foundation, Inc.

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Additional Sponsorship and Exhibit Opportunities

Sponsorship and exhibit opportunities for the IGCS Global Annual Meeting will be handled by Kenes International. Please contact Marieta Tseneva, mtseneva@kenes.com, with any questions or click here to access the sponsorship and exhibitor prospectus.